### Mentorship and training plan (40 pts)

**31-40 pts:** Detailed and clear description of four factors:

1. Elements of training planned (i.e., specific technical skills, communication skills, analysis or visualization of data, production design, archival research, as well as professional development and training).
2. Skills the student is expected to have/need to be successful. Provide description of anticipated challenges/barriers to student success and potential solutions/strategies to train, mentor, and encourage student engagement and interaction during the program.
3. New skills that the student will gain through this project and how the skills connect with the student’s goals for grad school, career, or professional development.
4. PI demonstrates good track record/knowledge of mentoring and provision of strategies to mentor and encourage student engagement and interaction during the program.

**21-30 pts:** Missing one or more of the four factors listed above

**0-20 pts:** Insufficient clarity on the four factors listed above

### Timeline (20 pts)

**16-20 pts:** Detailed, clear description of four factors:

1. Plans for meetings with the mentor during the 10-week program
2. Plans for when new skills/training will take place
3. Dates of major milestones or deliverables
4. Dates of expenditures

**11-15 pts:** Missing one or more of the four factors listed above

**0-10 pts:** Insufficient clarity on four factors listed above or a wholly unrealistic timeline for the student

### Planned activities for mentee(s) (30 pts)

**21-30 pts:** Detailed, clear description of three factors:

1. The role of the student(s) on the overall project.
2. Specific project-related tasks, activities, or objectives planned for the student(s).
3. Demonstrates that outlined student tasks/objectives can be accomplished during the program.

**11-20 pts:** Missing some or more of the three factors listed above

**0-10 pts:** Insufficient clarity on three factors listed above

### Budget (10 pts)

**8-10 pts:** Detailed, clear description/justification of three factors (note: the maximum request is $3,500 per student):

1. A minimum of $3,000 for student salary at $17/hour, between 15-20 hours/week during the 10-week program period
2. A maximum of $500 for supplies, equipment, software, or materials related to the research/creative project or student travel to conduct survey research or related activities (items such as computers, major equipment, or furniture, and travel will not be supported)
3. Budget is reasonable to support the proposed project

**4-7 pts:** Missing some of one or more of the three factors listed above

**0-3 pts:** Insufficient clarity on three factors listed above or plans for the funds that are expressly not allowed (e.g., travel to conferences)

updated 11/29/2022