

## Summer Undergraduate Research Proposal Rating Rubric

<b>Mentorship and training plan (40 pts)</b>	<b>Planned activities for mentee(s) (30 pts)</b>
<p><b>31-40 pts:</b> Detailed and clear description of four factors:</p> <ol style="list-style-type: none"> <li>1) Elements of training planned (i.e., specific technical skills, communication skills, analysis or visualization of data, production design, archival research, as well as professional development and training).</li> <li>2) Skills the student is expected to have/need to be successful. Provide description of anticipated challenges/barriers to student success and potential solutions/strategies to train, mentor, and encourage student engagement and interaction during the program.</li> <li>3) New skills that the student will gain through this project and how the skills connect with the student's goals for grad school, career, or professional development</li> <li>4) PI demonstrates good track record/knowledge of mentoring and provision of strategies to mentor and encourage student engagement and interaction during the program.</li> </ol> <p><b>21-30 pts:</b> Missing one or more of the four factors listed above  <b>0-20 pts:</b> Insufficient clarity on the four factors listed above</p>	<p><b>21-30 pts:</b> Detailed, clear description of three factors:</p> <ol style="list-style-type: none"> <li>1) The role of the student(s) on the overall project.</li> <li>2) Specific project-related tasks, activities, or objectives planned for the student(s).</li> <li>3) Demonstrates that outlined student tasks/objectives can be accomplished during the program.</li> </ol> <p><b>11-20 pts:</b> Missing some or more of the three factors listed above  <b>0-10 pts:</b> Insufficient clarity on three factors listed above</p>
<b>Timeline (20 pts)</b>	<b>Budget (10 pts)</b>
<p><b>16-20 pts:</b> Detailed, clear description of four factors:</p> <ol style="list-style-type: none"> <li>1) Plans for meetings with the mentor during the 10-week program</li> <li>2) Plans for when new skills/training will take place</li> <li>3) Dates of major milestones or deliverables</li> <li>4) Dates of expenditures</li> </ol> <p><b>11-15 pts:</b> Missing one or more of the four factors listed above  <b>0-10 pts:</b> Insufficient clarity on four factors listed above or a wholly unrealistic timeline for the student</p>	<p><b>8-10 pts:</b> Detailed, clear description/justification of three factors (note: the maximum request is \$3,500 per student):</p> <ol style="list-style-type: none"> <li>1) A minimum of \$3,000 for student salary at \$17/hour, between 15-20 hours/week during the 10-week program period</li> <li>2) A maximum of \$500 for supplies, equipment, software, or materials related to the research/creative project or student travel to conduct survey research or related activities (items such as computers, major equipment, or furniture, and travel will not be supported)</li> <li>3) Budget is reasonable to support the proposed project</li> </ol> <p><b>4-7 pts:</b> Missing some of one or more of the three factors listed above  <b>0-3 pts:</b> Insufficient clarity on three factors listed above or plans for the funds that are expressly not allowed (e.g., travel to conferences)</p>