

SDSU-CGU JOINT DOCTORAL/MASTER'S DEGREE PROGRAMS
COVER SHEET FOR IRB APPLICATION

Instructions to Principal Investigator:

1. Project must qualify for Joint IRB review. For guidance, see The SDSU/CGU Cooperative Agreement regarding IRB review of Dissertation Research by Students in the Joint Ph.D. Program in Education (JPPE).
2. Complete and sign this Cover Sheet.
3. Submit this Cover Sheet with the complete IRB application to the Reviewing IRB (for SDSU IRB submissions, upload this document as a "Supporting Document").
4. The Reviewing IRB will review the IRB protocol and communicate with the Relying IRB. A representative of the Reviewing IRB and Relying IRB will sign this Cover Sheet to document completion of the review process.
5. Upon completion of review and approval of the IRB protocol, the PI will receive a copy of this Cover Sheet signed by the Reviewing and Relying IRB representatives. At that time, research may commence.

Reviewing IRB: In consultation as needed with the JPPE Program Director at CGU, the JPPE Program Director at SDSU will review all dissertation research plans of JPPE students and assign those involving human subjects for review, on an alternating basis, to the IRB of either SDSU or CGU.

Note: Only research that does not exceed minimal risk and meets criteria for exempt or expedited review may be reviewed under this agreement. Research that does not meet exempt or expedited criteria may be reviewed under this agreement if at a convened IRB meeting the IRB determines that the research does not exceed minimal risk.

Reviewing IRB	SDSU	CGU
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B. Project Information

Project Title	
Name of Student/Principal Investigator	Name of JDP/Master's Program
Student e-mail Address	Phone Number
Name of Responsible Faculty Member	Home Campus
Faculty e-mail Address	Phone Number
Project Funding Source (if applicable)	

Signature of Principal Investigator

Date

Representative of Reviewing IRB

Date of Approval

Representative of Relying IRB

Date of Acceptance

For IRB Administrative Use Only		
Consent form stamp:	SDSU	CGU