SMART IRB Review Process When SDSU IRB is the Reviewing IRB for SMART IRB-participating Institutions

To see if a collaborators institution participates in the SMART IRB agreement and to see an overview of the review-reliance process, go to this link: <https://smartirb.org/reliance/>

1. The SDSU PI requests investigator access at: <https://smartirb.org/reliance/>
2. The SDSU PI creates a reliance request on the SMART Platform and adds the institution(s) that is/are proposed as institution(s) relying on the SDSU IRB for review.
3. Within the Reliance Request on the SMART platform, the SDSU PI uploads the study documents so that the institution(s) proposed as institutions to rely on SDSU IRB for review can determine if the study qualifies for reliance. The Point-of-Contact (POC) from each institution indicates whether or not they agree to rely on the SDSU IRB for review. Note: POC’s can also propose that another IRB serve as the reviewing IRB.
4. The SDSU PI submits the proposal via InfoEd for IRB review and approval. The SDSU PI should note that the study number assigned in InfoEd will have –SMT appended to the study number (e.g. HS-2025-0001-SMT)
5. Once the SDSU IRB approves the study, the SDSU IRB provides the IRB approval and ALL of the SDSU IRB approved documents to their collaborator(s) at the relying institution(s).
6. Remember all future submissions (Amendments, Continuing/Annual Review, Adverse and Other Reportable Events) will be reviewed by the SDSU IRB, however, upon review of future submissions, the SDSU PI must forward all IRB approvals and IRB-approved documents to their collaborators at the institution(s) relying on SDSU IRB.