Instructions for Scoring Oral Presentations

Judge Code: You have been assigned a 4 digit (1000-1999) identification code. Please add this code on the online scoring system where it says “Judge ID”. You will also need to enter your first name where it says “Judge Name”. If you do not remember your number, ask the moderator in the session to locate it.

Abstract Number: Every student presentation is assigned a 3 digit (100-999) abstract number. Please record the abstract number on the online scoring system where it says “Student Abstract #”, these numbers identify the specific presentation so it is important that is recorded so each presentation is properly scored. This number can also be found in the SRS program and will be on the student’s badge.

Scoring:
- Students will be given 10 minutes for their presentation and 5 minutes to respond to questions (15 minutes total). Presentations are judged on a 5-point scale. Please read the descriptors in each of the categories ahead of time.
- You have received an email with the link to the online scoring system. Please have this ready to use for scoring prior to getting to your session(s). (If you do not have a smart phone, tablet, or laptop you can bring to use during the session, please contact Ashley Rubio at asrubio@mail.sdsu.edu as soon as possible.)
- Select a score (1 through 5) for each of the seven categories. Select the button next to the number score you wish to record. It is extremely important that your evaluations are fair, consistent, and that standards/expectations are appropriate for the academic level (i.e., undergraduate, master’s, doctoral). Be very discriminating with awarding a 5, this score should be reserved for only truly exceptional presentations.
- Once you have made your selections for each category, click the submit button at the bottom of the page. Note: All fields must be filled out or selected in order to submit. There will be an error message if all fields/scores are not completed. If this is the case, review the form, supply the missing information and submit. After a slight delay you will get a message that your score has been submitted with the options of “Edit your response” or “Submit another response.”
- You will then select “Submit another response” to continue onto the next presenter in the session.
- If you wanted to “edit your response” this must be done as soon as you have submitted the scores. Once you have moved onto another presenter, past scores cannot be edited.

Be sure to arrive early and introduce yourself to the session moderator before the start of the session. Your session moderator is also a judge but is responsible for starting the sessions, the timing of the presentations, and moderating the question and answer sessions.

If you are not comfortable with using the new online scoring system or do not have a smart phone, tablet or laptop, paper scoring sheets will be available at the registration desk.

Scoring Categories: Standards and expectations for the seven categories are described below:

Organization refers to the quality and completeness of information presented. Students are allowed only 10 minutes to deliver their presentation (and 5 minutes for questions), thus only the most relevant information should be presented. Moreover, the presentation should be well-paced and make use of the entire time allotment.

Originality refers to the research problem or project purpose and to the design or approach. The problem/purpose should be original and imaginative and display independent and/or creative thought. The design/approach should expand on established ideas or introduce new ideas.

Significance refers to the importance or worth of the project. This category addresses the question of whether it was a worthwhile project to conduct and would make a meaningful contribution to the discipline.

Research Methodology refers to the process used to collect information and data for the purpose of understanding the research problem or project. The use of tools, training and techniques should be evaluated. An analysis (explanation of the reasoning for the selection of the process or outcomes) should be applied to the problem but a conclusion or solution does not have to be provided.

Delivery refers to the style of the presenter and the quality of the presentation. The presentation should be given in a manner (e.g., voice mannerisms, body language, and communication skills) that shows the enthusiasm, skill, and interest of the student. The delivery also considers the quality of slides or other presentation materials, which should enhance the presentation/performance.
Clarity refers to the clearness of the presentation. The subject matter was presented in a manner that is understood by the reader or listener or observer.

Interaction with the Audience refers to the presenter’s effectiveness in communicating the answers to questions posed by audience members. The reasoning used for the answer was clear, concise and understood.